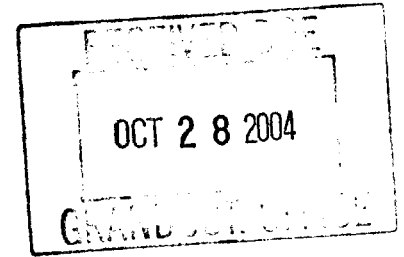


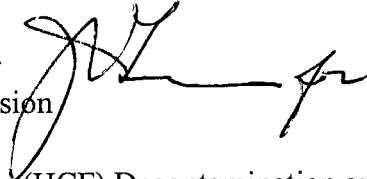


Department of Energy
National Nuclear Security Administration
Service Center
P. O. Box 5400
Albuquerque, NM 87185



October 22, 2004

Memorandum For: Michael W. Owen, Director
Office of Legacy Management

From: Laurence B. McEwen, Acting Manager
Oakland Environmental Programs Division 

Subject: General Atomics (GA) Hot Cell Facility (HCF) Decontamination and
Decommissioning (D&D) Project Records Transfer

The purpose of this memorandum is to document the transfer of ownership and custody of the environmental records at the Oakland Environmental Programs Division (OEPD) for the General Atomics (GA) Hot Cell Facility (HCF) Decontamination and Decommissioning (D&D) Project, from OEPD to the Office of Legacy Management (LM). Contract closeout and inventory of other (mostly non-EM-related) GA records located elsewhere are still in progress.

All the relevant background information for the project is given in the attached Final Project Closeout Report (Attachment A) and its appended D&D Project Critical Decision 4 approval letter.

As agreed upon with the LM team that came to coordinate the transition effort with OEPD in April 2004, we are providing our updated response to the Site Transition Framework for Long-Term Surveillance and Maintenance for GA (Attachment B).

We are concurrently shipping fifteen (15) boxes of Hot Cell D&D records to LM-50, Grand Junction, Colorado. Attachment C to this memorandum is a compact disk (CD) with electronic versions of some 30 documents of high significance to the project. An inventory of the 15 boxes is included in the CD.

There are GA contract file records at Cordoba Corp. relating to GA contracts in the process of being closed out, but the NNSA Service Center (SC) intends that all should be forwarded to the SC in Albuquerque at completion. There are also archival records of DOE - GA activities at the Federal Records Center at San Bruno, California. We will send you a listing after we have conducted our inventory.

Should you need additional information regarding this transfer of records, please call me at (510) 637-1623 or John Lee at (510) 637-1598.

Attachments:

cc w/atts:

W. M. Levitan, EM-2

E. C. Schmitt, EM-20

K. Hatch, LM-10

J. J. Short, LM-40

J. E. Rhoderick, EM-43

A. W. Kleinrath, LM-50

E. J. Powell-Dolan, LM-50

cc w/o atts:

David K. Garman, US

Paul M. Golan, EM-1